Municipal Facilities Committee

Minutes of 07/19/2019 Meeting Submitted by Steve Hinton

Attendees: Jerry Lerman, Kate Reid, John Lavery, Steve Hinton

Also present: John Fisher (Police Chief)

The meeting began at approximately 8:00 AM.

Kate / Steve moved that the committee enter executive session for the purpose of "To hold an initial screening (including interviews if they are part of the initial screening process) by a preliminary screening committee or a subcommittee appointed by a governmental body of candidates for employment if an open meeting would have a detrimental effect in obtaining qualified candidates" and to return to open session upon conclusion of the executive session meeting. The vote was: John-Y, Kate-Y, Jerry-Y and Steve-Y.

The public meeting adjourned into executive session at approximate 8:05 AM.

Upon completion of the executive session, the public meeting resumed at approximately 9:15 AM to take up unanticipated emergency old business issues.

To follow-up on the 7/16 discussion and a follow-up email (attached), John questioned the notion of moving the locker room wall given that it was initially excluded from the project. Steve suggested there was no justification for taking up this topic now since the project was potentially \$50K over budget at this time. There was general agreement to reconsider this topic if and when the budget estimate would allow such an addition without exceeding the budget approved by Town Meeting.

The committee then discussed interactions between Fire Department and MFC and in particular, the exchange that occurred on 7/16. One of the difficulties revealed at that meeting was the trauma being caused by filling the oil-tank excavation area with a non-specified granular substance instead of the engineered fill called out by the engineer. John volunteered to contact the chief and obtain his concurrence on obtaining a quote to pave the problem area. The committee agreed and John will see if this project can be organized within the next two weeks to eliminate this on-going nuance.

There was also a brief discussion of what it would cost to increase Steve B's hours and where such funds might be obtained.

Next meeting will be 8 AM on 7/24 or 7/25 depending on TBA availability; Jerry to post.

Municipal Facilities Committee

Executive Session Minutes of 07/19/2019 Meeting Submitted by Steve Hinton

Attendees: Jerry Lerman, Kate Reid, John Lavery, Steve Hinton

Also present: John Fisher (Police Chief),

The meeting began at approximately 8:05 AM.

The committee discussed the qualifications of the three applicants that had been interviewed: Ingo Szegvari, Bill Risso and Steven B. Clark. It was general agreed that applicant Clark qualifications and demeanor were insufficient compared to the other two applicants. The discussion subsequently focused on the strengths and weakness of applicants Szegvari and Risso. It was generally agreed that either of the two would be adequate for the task of construction oversight of the Police Station renovation.

After considerable discussion and reflection, Kate / Steve moved that Bill Risso hired for the Police Station renovation project management. The vote was Steve-Y, Jerry-Y, John-N, and Kate-Abstain.

The discussion then turned to rate and method of payment for the position. John proposed a rate of pay of \$75 to \$100 per hour. Given the work is expect to require 10 to 15 hours per week, Steve suggested a flat stipend of \$1000 per week to simplify payment, account and bookkeeping. After considerable discussion it was agreed to approach the selected applicant and propose a weekly payment scheme. Jerry will contact Tim and determine what needs to happen next to extend the employment offer.

Upon completion of discussion at 9:15 AM, Steve / Kate moved to leave executive session and return to the public meeting session. The vote was Kate-Y, Jerry-Y, Steve-Y, and John-Y.